

17-313 Recitation 3: Team Contracts

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Today's Plan

- Team Introductions
- Responsibilities and Expectations
- Communication and Planning
- Conflict Resolution

Activity #1

- Find your team.
- Exchange names & majors
- In your group of n people, find at least n things that each single group member has in common
 - a. Can't be that you all go to CMU
 - b. Can't be that you all live in Qatar
 - c. Can't be that you all take this course
- Tell me when you are done!

	Team 1	Team 2	Team 3	Team 4	Team 5	Team 6
CA	Seckhen	Aadi	Steve	Seckhen	Aadi	Steve
Team Members	Indya Griffin	Guilherme Medeiros De Sousa	Mohammad Khan	Harry Wen	Ghada Al-Naimi	Salwa Al-Kuwari
	Deema Al-Khalifa	Fahad Abdulla	Shaikha Al-Emadi	Mohamed Al-Mannai	Muneera Al Mansoor	Moza Al Fahad
	Faiz Moazam	Hazem Elsayed	Haneen Al-khuzaei	Tamer Bouri	Al Reem Al Thani	Raghd Al Khalifa
	Noor Niknam	Nasser Al-Ejail	Gustavo Ramalho	Jeremy Ru	Aisha Almuhammad	Lujain Almulaifi
	Haolin Wang	Anurag Aryal	Anel Adalbek	Yousef Abu Dayeh	Shahd Abu Alhasan	Yomna Eldressi

Activity #2

- Choose a creative group name! Make it:
 - Unique
 - Pronounceable
 - Short

What is a Team Contract?

- A formalized document of ***norms*** and ***agreements***
- Agreed-upon before the projects starts
- Keeps students accountable, effective, and on-track!

Activity #2a

- Set clear expectations
- How much time should each member put-in?
- How will the team deal with unseen circumstances that impact member availability

Activity #2b&c

- Think about communication and conflict resolution
- How will team members interact? How will they split tasks?
- How will the team communicate? (e.g, Teams, Slack, etc.)
- How will the team address:
 - Members who are not contributing
 - Conflicting visions
 - When will they bring it up to the instructors?